

Minutes of the Executive Committee
Monday, July 28, 2008

Chair Dwyer called the meeting to order at 8:30 a.m. and led the committee in the Pledge of Allegiance.

Committee Members Present: County Board Supervisors Jim Dwyer, Pat Haukohl, Bonnie Morris, Duane Paulson, Dave Swan, Fritz Ruf, Tom Schellinger. Morris left the meeting at 10:30 a.m.

Also Present: Information Technology Manager Mike Biagioli, Emergency Preparedness Director Richard Tuma, Collections and Business Services Manager Sean Sander, Principal Business Analyst Tony Limoni, Business Services Administrator Donn Hoffmann, Legislative Policy Advisor Dave Krahn, Legislative Policy Advisor Mark Mader, Office Services Coordinator Windy Jicha, Chief of Staff Lee Esler, Director of Administration Norm Cummings, Budget Management Specialist Linda Witkowski, Solutions Administrator Dave Kragenbrink, Infrastructure Administrator Al Mundt.

Update on Information Technology Projects

Public Safety System Issues

Tuma said work with the consultant to find a new CAD system has been encouraging. Nine out of 18 vendors responded to an RFI estimating the cost of a new CAD system from \$1.1 million to \$2.4 million. Tuma felt the vendors with the lowest estimates did not spend much time pricing interfaces. Originally, the consultant thought the project would cost more than \$2 million. The consultant encouraged adding 15% contingency capping the cost estimate at \$2.5 million. The last time Waukesha County sought estimates for a CAD system, prices ranged from \$800K to \$4 million. The next step is to develop a set of functional criteria outlining what the system should do. The consultant will develop the criteria in steps and take them to vendors who want to bid. The project is on schedule.

Mader asked does the \$2.4 million include all interfaces. Tuma said it does. Biagioli said when Spillman brings out a new version; we will rely on the vendors to handle the interfaces.

Tuma said IP Mobile Net and Spillman installed a fix to some MDTs in the Town of Brookfield. There has been some improvements and increased functionality. If it works, the fix will be loaded to all MDTs. IP Mobile Net and Spillman are working to find solutions. IP Mobile Net addressed the dropped calls, inconsistencies and long logon times but the process still takes time. Biagioli said it was taking users anywhere from one to 30 minutes to logon to Spillman from a squad car. The system is very inconsistent. The Users have to relog into the system each time calls are dropped. Village of Pewaukee stopped using the system because it was so inconsistent. The original intent of the system was to relieve dispatchers' workload. Tuma said it now takes 45 to 60 seconds to log on. The county would like to continue using the system until a replacement could be found which is estimated to take approximately 1.5 years. The new system will have quicker logon times but he cannot guarantee actual times. Typically, it takes 15 to 30 seconds for radio logons. The new system may be a combination of broadband and mobile net.

Morris asked will the consultant be on board throughout the entire RFP process for a new CAD system and beyond. Tuma said the consultant will be on board throughout the process and will benchmark the process showing how the system is working and if it lives up to claims of the salespeople. There are 15 vendors large enough, with the type of customer base and experience to help us.

Biagioli said Badger Tracks allows officers to issue citations from the car, print tickets and upload the information to the state and municipal court systems. The product is four to five weeks from being tested

and eight to ten weeks away from production. Grant funding was used for this development. There have been some glitches.

Biagioli said Waukesha County will move from analog to digital in the next five to six years. Tonight at the Waukesha County Collaborating Council, agencies will find out what needs to be done for the conversion. There will also be a discussion about an alerting system similar to but much less expensive than reverse 911. Reverse 911 allows people to receive alerts and is currently used to call people into work. Tuma said the system allows an unlimited number of calls but it is the call set-up that costs money. The system has a lot of flexibility and options available.

Swan asked what costs are associated with switching from analog to digital. Will communities have to join? Tuma said joining the 800-trunk radio system is different from belonging to the Communication Center. Digital signals are handled differently and are more reliable. Waukesha County will need two additional towers for the conversion.

Tuma said he is looking for technology neutral legislation where all phones would be charged the same amount for 911 services. Tax levy needs to be supplemented to pay for the technology. New technology costs money. An estimated 6.6 million devices can access 911.

Tax System Replacement

Limoni said all screens are complete. A handful of reports and data exports remain open and need to be resolved. Tax billing is the first priority. Ninety-eight percent of the remaining work is from the collections side of the system. Tax bills will be generated from the new system this year with the old one run in parallel. The Treasurer will do testing the third week of August.

Limoni said the county just initiated with Active Networks and Easy Access. Progress is slow with hopes of testing in the fall. The slow pace is due to the availability of resources with two outside vendors and county staff. Biagioli said the first component will be completed in the Treasurer's Office.

Limoni said Easy Access has designed the collections piece but it needs to be retrofitted to accept data. Recent changes to state mandates for 2008 tax bills set the effort back a couple weeks. There is no set timeline when the system will be available for use. Biagioli said the county received notification of the state changes less than a month ago. The changes will be a significant effort for the county. Changes are needed to both the internal tax system along with modifications by Easy Access staff to their system. In addition, because Easy Access does business with other organizations in Wisconsin, their staff has many systems to modify.

Cashiering System

Sander said the goal of this system is an enterprise solution for all cashiering needs across the county allowing people to pay fines and bills at one location. Finding a system that works with the Treasurer's Office is key since that department makes all the deposits. The vendor will be responsible for building and maintaining interfaces so the county does not have to worry about system changes. Cross-training staff will allow departments to help during busy times. An online piece will be available in 2009. Biagioli said the online piece would allow the county to do web-based payments.

Cummings said it is very important to get total cooperation from all departments on the project.

Herzfeld asked how is the county handling privacy of information and credit cards. Biagioli said it is being looking into. Credit cards will go to a third party but credit card security needs to be addressed. Sander said the preferred option for the online system would be to have another entity host it. The

county wants to store data for the shortest amount of time. Herzfeld recommended looking at the most basic PCI standards, which are surprisingly expensive.

Paulson asked if there are any extra charges for paying with a credit or debit card. Cummings said 3% will be charged to credit card payments and \$.50 per E-check.

Herzfeld said his company uses lock boxes where the bank processes payment. Sander said that could be an alternative in the future with countywide cashiering making it feasible.

Update on HHS Systems

Biagioli said staff is moving into the ADRC today. Work needs to be completed at each desktop.

Status Update of Open Information Technology Capital Projects

This topic was not discussed due to time limitations.

Status Update of Capital Projects – 2007 Year End Report

Witkowski said the report identifies projects that closed at the end of 2007 and the percentage of the project that is physically completed. Most projects are ongoing.

200107 Northview Renovation/Demolition – This project is still open due to legal issues with the contractor. The contractor submitted a bid, did the job, lost money and now wants more money from the county. The case is being taken to court. Witkowski expects the project to close soon.

200407 Hwy Operations Storage Building and 200416 Courthouse Boiler Replacement - These projects are moving along.

Swan said the money being spent to renovate the Courthouse will make the building last ten to 15 more years. Dwyer said the county has to put money into upkeep. Haukohl wants a long-term building plan for the Courthouse. Swan said he would like to know the County Executive's vision of the building.

9115 CTH Q, Colgate – STH 175 – Witkowski said this project is almost done even though a large balance is open. Dwyer asked if the dramatic scope changes are the reason so much money is left. Witkowski said she is not sure why there is so much money leftover. The project estimates were re-figured after the scope was changed. Esler said the project costs were reduced because of the change of scope.

9131 Bridge Aid Program- Witkowski said these funds are appropriated every other year. Ruf asked if the amount has increased. Witkowski said the county is keeping up with requests from the local municipalities to help repair bridges. Municipalities get a better deal from federal cost share programs than the counties. Haukohl said if money is put into the fund every other year, why was no money put into the program in 2008. Witkowski explained that \$300K was left in the fund so money was not appropriated in 2008. This process was stated in the capital plan.

9706 CTH L, CTH O – 124th Street –This project is closed.

9711 CTH L, Box Culvert at Muskego Lake - Land is being possessed on Racine Avenue. The project will start in fall 2008 or next year.

200008 CTH E, Oconomowoc River Bridge –Money spent on this project was for design. No construction has begun yet.

200104 CTH 0, CTH I – CTH 59 – A second phase was added to this project.

200606 CTH P, Bark River Bridge – The bridge is currently 30% designed.

200308 Runway 18/36 Reconstruction – The project is physically done but the state is closing out the money.

9432 Hangar Pavement Rehab 95-99 – This project was budgeted at 80/20 but funding turned out to be 95/5. The additional funds will go into airport fund balance.

The following Parks and Land Use projects are closed: 9326 Fox River Park Development, 200502 Nagawaukee Park Storage/Shop and 200501 Expo Center Compliance/Maintenance.

200324 Lake Country Trail Phase 3 – This project will be bid in August.

200503 Muskego Park Maintenance Building – This project is 35% complete.

200504 Menomonee Park Main Building – This project is under design.

200609 Retzer Nature Center Maintenance Building – This project is ongoing.

The following IT projects are closed: 200411 HIPPA Security, 200413 Citrix and 200705 Voice Mail Replacement. The rest of the IT projects are open and ongoing.

Morris left the meeting at 10:30 a.m.

Legislative Update

Krahn said there is no federal budget this year. Funding will continue at the current level. A continuing resolution to carry on as is will be introduced in February or March 2009. The next congress and president will have to deal with it. There will be no Byrne Grant money and Child Support Enforcement Funds and the Second Chance act will have to wait until next year. Kennedy has been leading the charge for mental health parity legislation. It passed both Houses. The Senate version has the support of business and insurance companies. The House version has mental health parity compromise. There were rumors two weeks ago that the sides are getting closer to a compromise. There needs to be a financial push off in order to start the program. This may have to wait until the next Congress.

Federal tax intercepts were approved by the House Governing Committee. It cannot go to the floor until after it goes to the Ways and Means Committee. The county can presently intercept tax refunds from people who owe the county money. The state intercept program has been successful.

There may be a special session of the state legislature to deal with a budget repair bill. The Supreme Court ruled on the taxation of customized software leaving the state in a \$300 million hole. There is also rumor that there may be a special session for tougher OWI laws. There was a good meeting last week on 911 legislation looking at the issue from a county's perspective. The next step will be to look at it from phone companies' perspectives. The proposed bill would add a 25-cent charge to all phone bills. It is appropriate to pay for 911 centers on all phone bills; not just cell phones. The phone bill money would first go to the PSC and then be divided between to the phone companies and 911 centers. These changes would be in the next budget. People balk at this concept because it is seen as an additional tax.

July 28, 2008

Krahn said received a phone call from Severson regarding some of the Sheriff's Department's creative ideas to increase revenues to offset increased gas prices such as adding a fuel surcharge to tickets and charging insurance companies for costs associated with accidents.

The Legislative Council Study Committee will meet in Waukesha County on August 6 for a meeting and tours of the Juvenile Justice Center and Ethan Allen. The first RTA meeting will be held August 7 in Madison.

Correspondence

Dwyer distributed and reviewed the list of correspondence. Supervisors may request copies of listed items from Jicha.

Approve Minutes of July 7, 2008

MOTION: Ruf moved, Haukohl second, to approve the minutes of July 7, 2008 as amended. Motion carried 6-0.

Meeting Approval

MOTION: Haukohl moved, Ruf second, to approve attendance of the Executive Committee at the Wisconsin Way meeting on July 21, 2008 at WCTC. Motion carried 6-0.

Chairman's and Staff Report on the National Association of Counties Convention held July 12 – 15 in Kansas City, Missouri

Dwyer said the breakout sessions were decent but the general sessions were the best ever. The first general session he attended featured scholarship presentations, a video of John McCain speaking and the main speaker Robert Walker discussing the state of the economy. He attended workshops on county partnership with cooperative extensions, financial survival and retirement, economic development infrastructure and global warming. Dwyer also attended the annual awards reception, the Wisconsin Breakfast Caucus, Membership Committee and Program and Service Committee. The highlights of the conference included an acceptance speech from an 18-year-old scholarship winner, a 22-year-old woman's personal dealings with the broken foster care system, and biographer Doris Kerns Goodwin.

Committee Reports by Committee Chairs for the Following Meetings:

July 10, 2008 – Public Works – Swan said the committee met at the airport and approved the 2008 Transportation fund budget. They discussed/considered operations and development of the Waukesha County Airport and parking changes at the ADRC. The committee toured the airport and Flight for Life area.

July 15, 2008 – Land Use – Ruf said the committee heard an overview of the comprehensive planning process and approved two zoning ordinances.

July 15, 2008 – Personnel – This meeting was cancelled.

July 16, 2008 – Finance – Haukohl said the Finance Committee approved the contract procurement process for armored car services and heard reports on transit routes, third shift snowplow program and the mid-year Department of Administration budget status. The committee also approved Ordinance 023 as amended.

Future Agenda Items

- ADRC Parking needs
- ADRC waiting lists

Executive Committee

July 28, 2008

- STH 83 and CTH P bypassing Chenequa and Hartland
- Transit routes
- Fuel conservation ideas for Public Works vehicles.

MOTION: Haukohl moved, Schellinger second, to adjourn the meeting at 11:52 a.m. Motion carried 6-0.

Respectfully submitted,

Bonnie J. Morris

Secretary